

Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of the 38th Meeting of the BOG held on November 18, 2017 from 1200 hrs. onwards in the Conference Hall of PDPM IITDM Jabalpur.

Members present:

Dr. Kota Harinarayana	Chairperson
Shri Sanjeev Sharma (Represented by Shri Praveer Saxena)	Member
Prof. Pramod Kumar Jain	Member
Prof. Janat Shah	Member (Through Video Conferencing)
Shri D. M. Gupta	Member
Prof. V. K. Gupta	Member
Prof. P. N. Kondekar	Member
Smt. Swapnali D. Gadekar	Acting Registrar & Secretary

The following members expressed their inability to attend the meeting due to prior commitments:

Prof. Sudhir Kumar Jain
Dr. B. K. Murthy
Prof. Harish Karnick
Prof. Sankar K Pal
Shri Mohd. Suleman

BOG/38/1	Opening remarks by the Chairperson, Board of Governors
-----------------	---

The Chairman welcomed all the members present in the meeting; he showed his concern for pending civil works in the campus and requested the MHRD to release funds so that the ongoing projects can be completed to be used by the concerned stakeholders in the campus. He also insisted that the Institute should strive to come within 50 in the NIRF ranking this year.

He also informed the members that this is his last BOG meeting as his tenure is going to end on December 2nd 2017 and thanked the BOG members for their constant support and valuable inputs during the deliberations in the BOG meeting.



BOG/38/2	Overview and Action Taken Report by the Director
-----------------	---

The overview and action taken report was presented by the Director in the meeting.

BOG/38/3	Confirmation of Minutes of the BOG/2017/37th meeting held on August 15, 2017.
-----------------	---

The Minutes of the BOG/2017/37th meeting held on August 15, 2017 were circulated to all the members. No comments have been received. The Board confirmed the minutes.

BOG/38/4(i)	FC/30/4: Proposal for Revised Budget (Plan) for F.Y. 2017-18 and Budget Estimate (Plan) for F.Y. 2018-19.
--------------------	--

Recommendations of the Finance Committee on Revised Budget (Plan) for F.Y. 2017-18 and Budget Estimate (Plan) for F.Y. 2018-19 has been accepted and approved.

BOG/38/4(ii)	FC/30/5: To consider adoption of Separate Audit Report (SAR) on accounts of the Institute for FY 2016-17.
---------------------	--

Recommendations of the Finance Committee for adoption of Separate Audit Report (SAR) on accounts of the Institute for FY 2016-17 has been accepted and approved.

BOG/38/5	To considered proposal for creation of posts for Non-teaching employees.
-----------------	---

The proposal for creation of posts for Non-teaching employees was deliberated in the meeting and deferred.

BOG/38/6	To consider Budget Proposal of EL & ICT Academy for FY 2017-18 & FY 2018-19.
-----------------	---

The Board discussed the Budget Proposal of EL & ICT Academy for FY 2017-18 & FY 2018-19 and approved the same.



BOG/38/7	To consider proposal for constitution of committee for regularization of pay matters of the Research Engineers
-----------------	---

The Board deliberated on the matter and requested that a committee be formed which should submit its report at the earliest so that the 7th CPC Report can be implemented in these cases as well.

The following Committee is constituted:

- (i) Shri D. M. Gupta
- (ii) Prof. V. K. Gupta
- (iii) Smt. Swapnali D. Gadekar

BOG/38/8	To consider proposal for grant of loan for recurring purposes to the institute from internal corpus for meeting short of Grant-in-Aid for FY 2017-18.
-----------------	--

The Board discussed the proposal for grant of loan for recurring purposes to the institute from internal corpus for meeting short of Grant-in-Aid for FY 2017-18 and approved the same.

BOG/38/9	To consider proposal for administrative approval for taking loan from HEFA constituted by MHRD for providing loan to CFTIs for creation capital assets.
-----------------	--

The Proposal from HEFA has been discussed in the meeting and the Board suggested that as the Institute is running under project mode the Institute could not go for taking loan and directed to take up the matter in the IIIT Council for consideration.

BOG/38/10	To consider proposal for review of enhancement of salary of contractual employees (BOG/31/18 (ii)).
------------------	--

The Board requested the Director to constitute a committee to look into the matter of renewal of contract period of the contractual employees, their performance review and also the annual enhancement of their salary on yearly basis.

BOG/38/11	To consider proposal for confirmation of services of non-faculty employee on completion of probation period.
------------------	---

The Board has confirmed the services of Ms. Menika Patel, Assistant Registrar (Library) on the successful completion of her probation period.



BOG/38/12	To consider the Annual Report of the Institute for FY 2016-17.
------------------	---

The board has approved the Annual Report of the Institute for FY 2016-17 and directed to submit the same in both the Houses of Parliament.

BOG/38/13	Ratifications
------------------	----------------------

- (i) **Lien allowed to Dr. Jawar Singh for joining IIT Patna as Associate Professor:**

The Board ratified the decision taken by the Chairperson, BOG.

- (ii) **Resignation of Mr. Saket Saurav from post of Research Engineer and Resignation of Dr. Samrat Rao from post of Assistant Professor.**

The Board ratified the decision taken by the Chairperson, BOG.

BOG/38/14	To consider adoption of Revision of pay for faculty of the Institute following pay revision of Central Government Employees as per Recommendations of 7th CPC.
------------------	--

The board discussed the matter and approved the adoption of pay revision and arrears shall be paid in current financial year in accordance with the order of Ministry of HRD.

BOG/38/15	Any other item with the permission of the Chair.
------------------	---

- (i) **Writ petition by M/s. P. D. Agrawal in the MP High Court.**

The Board deliberated over orders of the Hon'ble High Court. The Board ratified decision of the Director of filing a review petition and also suggested to take legal advice for filing of special leave petition.

The Board also directed to seek the information whether the arbitration clause is exercised or not.

- (ii) **Resolution of UG and PG academic guidelines**

The Academic guidelines for undergraduates (UG) and Postgraduates (PG) programmes were approved through resolution by circulation. The Board noted the same.

- (iii) **AMC contract of lifts and centralized AC's in different buildings.**

As informed by Dean (P&D) the discussion with Original Equipment Manufacturer (OEM) is under progress. However, the BOG had accorded its administrative approval and expenditure sanction for 5 years AMC of ACs and lifts for different buildings for an amount as mentioned below.



Details of AMC of ACs

S. No.	Construction Projects	Name of Agency	Period of AMC
1.	Lecture Hall & Tutorial Complex	M/s. VAV Air-conditioning, Mumbai	5 years
2.	Visitors' Hostel	M/s. Perfect Infra Pvt. Ltd., Delhi	5 years

Details of AMC of Lifts

S. No.	Construction Projects	Name of Agency	Period of AMC
1.	Narmada Residency – II	M/s. Johnson Lift (P) Ltd.	5 years
2.	Visitors' Hostel	M/s. Johnson Lift (P) Ltd.	5 years

The Administrative and Expenditure Sanction (A &ES) has been accorded in accordance with the relevant amount in CPWD tenders.

(iv) **Report of the Committee constituted to examine the status of existing STP & Sewer Lines and SITC of proposed new STPs at Institute level.**

The 'ad-verbatim' Report of the Committee constituted to examine the status of existing STP & Sewer Lines and SITC of proposed new STPs at Institute level is given below.

"We may ask the Director IIITDM Jabalpur to get the scope of rectification in sewerage line and putting the existing STP in working mode and get the job done through some local contractor.

The design of other 2 STPs may be simpler with aeration tanks and sludge drawing beds. For this he may take assistance from IIT Roorkee for design details and estimates for that. After that, some local agency can execute the work.

Treating sewerage water is statutory requirement and we should get it done on priority".

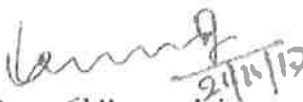
(v) **Extension of contract period of Smt. Swapnali. D. Gadekar.**

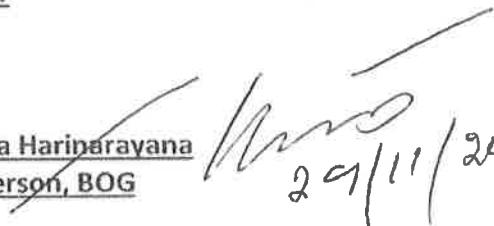
The Board approved the extension of services of Smt. Swapnali D. Gadekar for another six (06) months upto July 18, 2018.



The Chairman and members of the Board thanked the Director for his services to the Institute. The Director and other members also thanked the Chairman for his constant support and guidance in advancing the noble cause of this Institute for which it stands.

The meeting ended with thanks to all the present.


Prof. Pramod Kumar Jain
Director


Dr. Kota Harinarayana
Chairperson, BOG

29/11/2017


(Swapnali D. Gadekar)
Acting Registrar & Secretary